87-88 Harcourt St,

Dublin 2

19th October 2016

Dear Sir/Madam,

My name is Emma Marry and I am a final year student in Sutherland School of Law in University College Dublin. I am seeking to apply for a position under your well-established Trainee Development Programme. I am certain I am a highly-suited candidate for this position as I see myself as a hardworking, motivated and enthusiastic individual who will commit myself fully to any job at hand.

I am very interested in working at your firm due to an abundance of factors. Your reputation is something, which is extremely striking and one I respect and would most definitely work tirelessly to maintain. Secondly, your trainee development programme is highly recognized in our country and I believe it will suit me for my transformation from a law student into a fully qualified lawyer. Also, I am a very ambitious individual and strive to be the best and this is something which seems to be at the core of your ethos and is therefore highly appealing for me.

I believe I have excellent interpersonal skills as I can communicate with all age groups and am a very social and approachable person. My organizational skills have developed through many ways during my academic studies. In my view my ability to balance a heavy workload in college, alongside a part-time job while maintaining a good social life proves I am a planned and structured person. I am fully capable of working as part of a team and I am also prepared to work on my own initiative. Due to my involvement with sport from a very young age I would regard myself as a very hard-working, ambitious and dedicated team player and this is something, which is most definitely key to working for you. I also am very career driven and I see your trainee development programme as the next step for me to develop in my legal career while learning from the very best.

I would greatly appreciate the opportunity to pursue my career in law alongside you in at ByrneWallace. Enclosed please find my curriculum vitae, which highlights my experience and skills. Thank you for your consideration of my application, and I urge you not to hesitate to contact me at any time for further discussion. I have attached my contact details and look forward to hearing from you.

Yours sincerely,

Emma Marry