

Emma McLoughlin
Carrick
Kiltimgh
County Mayo
22nd October 2015

Re: Trainee Development Programme Application 2015

Dear Sirs,

I am writing to apply to the Byrne Wallace Trainee Development Programme and enclose a copy of my Curriculum Vitae highlighting my education and past work experience. I am a Bachelor of Laws graduate having obtained a Bachelor of Arts in French and Legal Studies at National University of Ireland, Galway.

As you can see from my Curriculum Vitae, I have been exposed to multiple areas of commercial law through past education and experience. Byrne Wallace is one of the leading commercial law firms in the country whose areas of expertise are ones in which I am looking to specialise. I believe that undertaking a traineeship with your firm would enable me to develop and define my future career in law.

Last summer I was selected from numerous final year applicants to represent NUIG on a work placement programme with the Massachusetts Senate Counsel. I was introduced to a diverse work environment where I sharpened my research and analytical skills. I gained exposure to US corporate finance legislation, which increased my interest in commercial law.

Through my past internship with McDowell Purcell and current role with FG Phelan & Company, I have been exposed to a diverse client base having dealt with both private and commercial clients. This exposure has enhanced my interpersonal skills, which are essential when working with people.

Throughout my education, I always worked part-time while remaining focused on achieving high results. This strong work ethic and dedication reflect your firm's core values and commitment to high quality performance.

In essence, I believe securing a traineeship with Byrne Wallace would enable me to use my strong work ethic, legal knowledge and ability to adapt under pressure to develop and learn from one of the leading commercial law firms in the country.

I would welcome the opportunity to meet to discuss my application and look forward to hearing from you.

Thank you in advance for your time and consideration.

Yours Faithfully,

Emma McLoughlin