**Cover Letter**

21st October 2015

Byrne Wallace

Solicitors

87-88 Harcourt Street

Dublin 2

Dear Sirs,

I am applying for a position on your renowned Trainee Solicitor Programme. I am dedicated to pursuing my professional career in a dynamic, challenging firm and I am extremely interested in becoming part of your team.

I graduated from Dublin City University with an upper 2:1 degree in Law and Society in 2014 and have so far completed three of the eight FE1 examinations. During my time at university I participated strongly in FLAC, holding the position of Chairperson for two consecutive years. The experience was invaluable in gaining teamwork and communication skills and gaining practical experience in a variety of different areas of law including employment law, landlord and tenancy issues and family law. In addition, I partook in Moot Court competitions annually where I gained an in depth knowledge into court proceedings, experience working as a team, sharing ideas and building a case together and also experience using my own initiative in able to successfully plead my own arguments.

I am currently employed as a Legal Secretary/ Receptionist in Corrigan & Corrigan Solicitors. The firm specializes in defence litigation where I gave gained an extensive insight into the life of a case, court procedures and the skills necessary in becoming a strong litigator and subsequently I have developed a keen interest in pursuing a career in litigation and furthermore in insurance law. In addition, I have gained experience in conveyancing, probate and employment law and have enjoyed working in these areas also. Overall working in Corrigan & Corrigan, I have consistently and successfully worked as part of a team and I have gained strong communication skills for liaising with legal professionals and clients. The experience has ultimately prepared me for the next step in my legal career.

I am very interested in becoming a part of your team as a Trainee Solicitor as Byrne Wallace specialises in legal areas in which I have great interest and experience in. I am a results driven individual capable of working in a fast paced legal environment on my own initiative and also as part of a team. I am dedicated in becoming a well rounded, commercial solicitor and I believe that Byrne Wallace can afford me this opportunity. In that regard, I am extremely interested in interviewing with your firm to gain a further insight.

I look forward to hearing from you.

Yours sincerely,

Emmy Marshall