Coolkelure,

Dunmanway,

Co.Cork.

 5th February 2018

Beth Onslow,

HR Administrator,

Byrne Wallace,

88 Harcourt Street,

Dublin 2.

Dear Ms. Onslow,

I am very interested in applying for the Internship Programme in Byrne Wallace, as advertised on your website. I am currently in my final year of Law(LLB) in Dublin Institute of Technology, where so far I have gained a grade average of II.I.

During my research into Byrne Wallace, I was immediately attracted to the firm’s forward thinking and progressive nature. The quality of the internship programme is what really stood out to me and set it apart from others. I was truly convinced that Byrne Wallace was the perfect fit for me after speaking to past interns and trainees, I was welcomed by the enthusiasm they had when asked about the firm. A huge benefit that assured me when applying for the internship is the open door policy and board range of practice areas. This would be an invaluable experience to learn from the experts in their field, while also building a life-time connection.

I particularly noted the board range of practice and specialised areas. For me, this is an element I deem valuable for my own career progression. I was immediately drawn to the area of Private Client and Family Law as well as the Child Care Law sector. I believe I would be able to benefit immensely from the expertise of Orlaith McCarthy and Sinéad Kearney in these areas. These are areas I have grown a deep interest in since beginning my LL.B which stems from my own passion of wanting to help people who need it most. This passion has led to me to volunteer for various causes involving local charities and organisations. In the past, I volunteered as a fundraiser for Saint Vincent De Paul as well as helping to fundraise for local communities. More recently, I began to work with the Suas Educational Development Programme. In this role, I volunteered as a Literacy Mentor with children in national schools, helping children to develop their reading, writing and speaking skills. I have also been appointed as a PRO for the Operation Smile Society while in college. This is a charity society where all event donations go to fund children with cleft palettes, in order to gain access to medical treatment. This role has given me the opportunity to raise awareness through events, workshops and social media outlets about the charity, that many people may not be aware of. It is encouraging to know that Byrne Wallace shares this passion of volunteering through it’s Cooperate Responsibility

Programme.

From a young age I have been heavily involved in both sport and music. I have been apart of athletic teams since the age of eight, competing in relays, sprints and mini marathons. From past photos, I was thrilled to know that Byrne Wallace partake in the Calcutta Run held annually. Additionally, I have captained and participated in junior and senior hockey teams in secondary school and in college, training twice a week. I have competed in league and cup competitions all over Ireland and have a strong dedication to continue playing for years to come. This involvement has helped me to stay on track of my fitness and has aided in my communication skills with teammates as well as develop leadership skills. Along with my involvement in sport, I am a very musical individual. I am self taught on the piano and tin whistle, and have preformed in numerous plays and productions as well as being apart of choirs and dance groups down through the years.

Finally, since beginning college and moving away from home, I have ensured to strike a balance between college studies, work commitments, volunteering and travel. This speaks to my own personality, as I find myself to be a self motivating and highly organised individual. These are only a small portion of my passions and interests and I would have no difficultly in applying these skills into the role of an intern.

I am available to attend an interview at any convenient time and I look forward to discuss my application further.

Yours sincerely,

Erika Kingston.