

Mr. Evan Lewis  
1 Killone Grove  
Ennis  
Co. Clare

ByrneWallace  
88 Harcourt Street  
Dublin 2

17<sup>th</sup> October 2018

Dear Sir/Madam,

I wish to apply for traineeship with ByrneWallace. I am seeking to pursue a career as a commercial solicitor having spent the previous 3 years working in construction and engineering. Although I do not have any legal work experience presently I will be undertaking an internship in a law firm in Ennis during November and December of this year. I'm heavily invested in my decision to pursue a career in law, and leaving my job in the UK together with the fact that I sat four FE-1 examinations in October shows that I am committed to my goal of becoming a commercial solicitor.

I am hardworking, honest and a quick learner. I earned high degree of responsibility in my time working with Costain and I would plan out and undertake my work every month with minimal input from my superiors. I particularly enjoyed interacting with clients and learning from their various expertise but also being able to reassure them that they were in good hands with my knowledge and calmness.

I am proficient in organising and filing documents both in hard copy and online and I regularly assisted site managers with setting up the filing systems on new constructions projects. My role enhanced my ability to prioritise tasks, pay close attention to detail and to turn out consistent well formatted work. My valuable contributions to the Costain team resulted in the project health and safety director assuring me that my job would always be there for me if I decided to return.

I would greatly welcome the offer of a training contract with ByrneWallace as your progressiveness and dedication to your clients are things that I wholly agree with. Your trainee solicitor programme is renowned for the support provided to trainees and exposure on a wide variety of commercial transactions. In addition, my interest in the changing energy industry and climate change along with corporate and commercial law have drawn me to your firm since you are a national leader in this respect. I have demonstrated the necessary skill set and interest to obtain the most out of a career with ByrneWallace and I would welcome the opportunity to demonstrate my suitability to your firm at interview stage.

Thank you for taking the time to consider my application.

Yours sincerely,

Evan Lewis