

Mr. Evan Lewis
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Ennis
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ByrneWallace
88 Harcourt Street
Dublin 2

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To whom it may concern,

Overview

My name is Evan Lewis and I wish to apply for a summer intern position with ByrneWallace. I have spent the last three years working as a Safety, Health and Environmental Advisor with a UK PLC Costain Group, a British construction and engineering group with 5,000 employees. While working with Costain I personally managed the safety, health and environmental issues on 11 large construction sites (£5m to £100m Projects) spread out around the UK. As a result, I am strong at Project Management, Relationship Building and Administration. On each construction site, I had to liaise with multiple internal and external client stakeholders. Not dissimilar (I think) to the daily/weekly/monthly workflow in a solicitors practice.

Change in Career

I have relocated back to Ireland to change my career direction and pursue a career as a corporate lawyer. As part of this journey, I recently sat and passed four FE-1 examinations and will be sitting the remaining four in March. Now I wish to find a traineeship with a practice that can leverage and possibly benefit from my “unique” recent international career experience as a Safety, Health and Environmental Advisor.

Education

I secured an Arts degree (Politics and Geography) from UCD graduating in 2013, followed by securing a Masters in Occupational Health and Safety from NUIG Galway in 2015. As mentioned above I have recently invested in and passed four FE-1's.

Work Experience: Legal

In November 2018 I completed a month long “internship”, in a long established commercial solicitors practice in Clare. Where I was exposed to the daily “cut” and “thrust” of busy practice life in the following practice areas: Conveyancing, Personal Injury and Civil Litigation.

Why Choose Me?

I am

- Hardworking, honest and a quick learner. I earned a high degree of responsibility through my time working with the Costain Group PLC.
- Proficient in organising and the regular administration of up to 50 folders (per construction project) both online and in hard copy.
- Adept with managing the demands of multiple internal and external stakeholders

Training Contract

I would greatly welcome the offer of an intern position with ByrneWallace as your values of hard work, progressive thinking and teamwork align with my own. Your summer intern programme is renowned for providing graduates with exposure to newsworthy commercial transactions that is second to none. In addition, my personal and professional skills set that I bring with me from my time with Costain Group Plc makes me an “out of the box” candidate who you should invite to the next stage of your selection progress.

Interview

I believe that I have demonstrated above the necessary skill set, potential and interest to obtain the most out of a career with ByrneWallace and I would welcome the opportunity to demonstrate my suitability to your firm at interview stage.

Thank you for taking the time to consider my application.

Yours sincerely,

Evan Lewis