Ms Sinéad Fox

HR Administrator

ByrneWallace

88 Harcourt Street

Dublin 2

21st October 2015

**Re: Traineeship Application**

Dear Ms Fox,

I refer to the above and wish to express my interest in securing a training contract at your esteemed law firm. As can be seen from my curriculum vitae below, I have obtained two honours degrees through the National University of Ireland Galway School of Law. In the past year I have also completed all of the FE-1 examinations, where I have obtained pass marks in seven of the eight exams attempted. I am currently awaiting the result of my final FE-1 examination, which I am confident that I have passed.

I am a hardworking and extremely motivated law graduate, and I am hugely driven and ambitious in my pursuit of a successful legal career. I have gained invaluable legal experience through working in one of Ireland’s leading corporate and commercial law firms (LK Shields), in addition to receiving one to one tuition and practical work experience from a sole practitioner - Ronan Murphy Solicitors, Galway. Through my work experience, I have developed excellent prioritization, organisational, inter-personal and time-management skills.

During my time at LK Shields, I have greatly advanced my legal knowledge and expertise under the guidance of various partner and associate Solicitors. This has further whetted my appetite for exposure to the cutting edge of legal practice in a prestigious firm, hence my application to ByrneWallace. I believe that experience in one of Ireland’s largest law firms can only benefit me in my development as a lawyer in the making and I would greatly welcome the opportunity to meet with you and progress my candidacy in an interview.

Thank you in anticipation of a favourable response.

**Yours sincerely,**

**Evan Shaughnessy**