Ferdia Dunne

ferdiadunne@gmail.com

30 September 2022

ByrneWallace LLP 88 Harcourt St, Saint Kevin’s, Dublin, D02 DK18 (01) 691 5000

**Re: Trainee Solicitor Programme 2023**

Dear Sir/Madam,

I am writing today to express my interest in your Trainee Solicitor Programme. I am a graduate of Technological University Dublin through which I obtained a first class honours in my LLB degree and I recently completed the FE1 Examinations, seven of which I have passed and one for which I am awaiting results. I would like to apply the skills and abilities I have acquired through my studies to a challenging, growth-oriented position with an innovative, forward-thinking law firm like ByrneWallace LLP.

Through completing my degree as well as the FE1 Examinations, I have further developed my excellent written communication skills. I am a well-spoken and articulate individual with a strong eye for detail and precision. One of my strongest abilities is my excellent grasp on the English language, both written and verbal. My hands-on work experience has allowed me to develop strong inter-personal skills and verbal communication, as well as an appreciation of the benefits and advantages of working in a team. I am eager for the opportunity to apply these skills and abilities to this position and to further develop such.

I recently completed a summer internship with McCartan & Burke Solicitors. This experience confirmed my passion and enthusiasm for pursuing a career in law. The internship was very hands-on and it gave me an excellent insight into the legal profession world. It enabled me to further develop my communication, organisational as well as my time-management skills. I believe that this experience and these skills are highly applicable to the above position, and would be of huge benefit to the team at ByrneWallace LLP.

I am acutely aware of the importance gaining career experience and am very enthusiastic to continue my career and my development from student to legal professional.

Please review the attached CV for additional details, I look forward to hearing from you.

Yours sincerely,

Ferdia Dunne