To whom it may concern,

My name is Gavin Murray and I am applying for the Byrne Wallace Traineeship Programme. I chose to apply to Byrne Wallace due to its outstanding reputation as a law firm at both a national and international level.

I was relieved to hear trainees stress a positive importance on the opportunity to train and learn while given support by partners within the firm. I am committed to striving for the best for myself and I believe this is a goal commonly shared by firm as a whole.

The nature of my degree has prepared me for the position as a trainee. I have gained experience in independent legal research, innovative thinking, team management and particularly attention to detail in all work I carry out. I am currently in my final year of college and aim is to sit the FE-1 exam on completion of my course.

I feel my experience as a volunteer has given me a non-academic edge over other applicants due to the team work and leadership activities I was exposed to. An excellent example of this is the local business idea that volunteers were tasked with creating. I created a sustainable tourism based market sourcing income into Punta Allen, a small village on the skirts of Tulum city in the summer of 2014, which I have been informed is still in place today.

If successful in attainting a position as a trainee I will be committed to gaining a sense of the work carried out as a trainee and going beyond what is expected of myself in my position. More importantly I will be committed to part taking and enjoying the short experience.

I ask you to seriously consider me for the position of traineeship within Byrne Wallace as I know I am capable of making a difference and will enter the doors of the firm with an enthusiasm and willingness to get involved from the beginning to end of the programme.

Thank you very much for taking the time to review my application. I look forward to hearing from you in the future.

Regards,

Gavin Murray