

Re: Application for Trainee Solicitor

Dear hiring manager,

I am writing to apply for your trainee solicitor role. I have a degree in Economics, Politics and Law and I have been working as Legal Executive in a Pensioner Trustee Company for 3 years. I have passed 6 out of 8 FE1 exams on first attempt and sitting the final two in October with the intention to start PPC1 commencing September 2022.

As a Legal Executive, I work on the conveyancing of pension property investments. I have strong people skills from daily interactions with solicitors, clients and financial advisors regarding property transactions, relevant pension law. I regularly chair both internal and external meetings. I have completed all 6 financial advisor exams and I am a qualified financial advisor.

I want to pursue a career in a corporate law firm like Byrne Wallace because of the variety of practicing areas offered. Areas such as conveyancing, pension and corporate law appeal to my interests and skill set and are areas I would like to build my career in. I want to pursue a career that allows me to utilise my talents and knowledge to achieve results.

The knowledge I have obtained from my undergraduate degree together with the expertise gained in my current role makes me a suitable candidate for the trainee role your firm is offering.

As noted on my Curriculum Vitae my skills and interests are strongly in line with the qualifications needed for this role.

Please review my attached CV for additional details regarding my expertise and career achievements. I thank you for your time and I look forward to hearing from you.

Kind Regards,

Georgina O'Shea