

Gillian O'Rourke,
Millhouse,
Ballyclough,
Limerick
(087) 769 1083

Sinead Fox,
HR Administrator,
ByrneWallace,
88 Harcourt Street,
Dublin 2

15 October 2015

Re: Trainee Application Position

Dear Sinead,

I am writing to express my interest in a trainee position in ByrneWallace. Please find a copy of my CV, which I have also attached, in which I have outlined my work history, skills, qualifications and achievements to date. Naturally, I admire BryneWallace for its outstanding reputation both nationally and internationally, however I most importantly admire ByrneWallace's commitment to career advancement and continuous development of its employees, which I personally feel is a trait that is quite unique to the firm. Upon completion of my degree, I plan to further pursue what I hope to be a very long and prosperous career in law, and would be very grateful with the opportunity to commence this journey with ByrneWallace.

I am currently a final year Law and Accounting student in the University of Limerick. During the course of my studies, modules included Contract and Tort Law, Applied Statistics for Accounting, Advanced Corporate Finance, Commercial Law, both Capital and Corporate Taxation and Land Law. It involved a great deal of independent research, requiring initiative, self-motivation and a wide range of skills. For one course in particular, tort law, an understanding of teamwork and communication skills were essential whilst preparing for moot trials. I found this module very stimulating. I was also fortunate to have the experience to complete an eight-month internship in Dillon Eustace Solicitors as part of my co-operative education in the University of Limerick.

I am very much interested in pursuing a career in the legal sector, and my recent attained work experience has only further strengthened my desire to work in this area. I find that my Law and Accounting degree has provided me with skills and

insight into both the legal and business sectors. Through this, I have gained knowledge on both work environments while also enriching my research, organisational, teamwork and communication skills.

I feel that my academic achievements and skillset accumulated to date have made me a strong candidate for this position and I am confident that I will have the enthusiasm and determination to ensure that I make a success of it. I would welcome the opportunity to meet with you and am available for interview at any time. Please don't hesitate to contact me on (087) 769 1083 or by email at Gillian.ORourke15@gmail.com.

Thank you for taking your time to consider my application and I look forward to hearing from you in the near future.

Yours Sincerely,

A handwritten signature in black ink that reads "Gill O'Rourke". The signature is written in a cursive, flowing style.

Gillian O' Rourke