**Gillian O'Neill**

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Dear Sir/Madam,

My name is Gillian O’Neill and I am a Senior Sophister (Year 4) Law (LLB) undergraduate student at Trinity College Dublin. It is with great enthusiasm that I am writing to apply for the position of Trainee at ByrneWallace. I believe that my previous work experience, academic achievements and interpersonal skills make me a perfect candidate for the role.

The comprehensive portfolio of activity of ByrneWallace in the corporate law domain was a significant factor in my decision to apply. The firm's commitment to developing an engaged, focused culture with holistic client engagement was another persuasive factor. Furthermore, the prominence and prestige of ByrneWallace’s work as a market-leader in relation to its public sector clients in litigation also demonstrates a commitment to achieving consistently high standards in this area of law, which is an attractive prospect as I have a keen interest in working in the area of public law related to employment issues, public procurement and litigation. The expertise and innovation of ByrneWallace demonstrates a dynamic, progressive and collaboration-focused firm of which I would like to be a part.

My internship experience taught me the importance of analytical and evaluative thinking, communication skills and attention to detail. This experience also exposed me to the breadth, complexity and challenge of a legal career. Additionally, my experience waitressing about engaging with people, dealing with challenging personalities and behaviours and working in a customer-focused business.

My first term abroad, studying at the University of Helsinki on Erasmus marked a significant step in my academic development and exposed me to the breadth of a legal career. This has offered me fresh perspective on the legal issues relevant to Ireland, especially to the public service, which ByrneWallace has a long and proud history of representing.

Besides writing, coordinating new writers, leading weekly meetings and conducting interviews as part of my work as Features Editor and Senior Staff Writer at *The University Times*, I enjoy spend much of my leisure time swimming, playing football with and practicing yoga. In addition, my experience at University mock trials, debates and Model United Nations has taught me the value of communication and interpersonal skills and honed my research skills.

In review of ByrneWallace’s objectives and ethos, I believe that my manner and experience make me a suitable candidate on the Trainee programme. As a law student, debater and journalist, I have worked on many occasions as part of a team and I believe that my commitment, reliability and ability to calmly and successfully resolve conflicts makes me a valuable asset in a group environment.

I offer excellent analytical skills, attention to detail and the ability to work and excel in a team. Based on my experience and my exemplary work ethic, I am prepared for the exciting challenges that an internship at ByrneWallace has to offer and would welcome the opportunity to contribute to your leading reputation in this area.

Thank you for your time and consideration.

Sincerely,

Gillian O’Neill