**Gillian Owens**  
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ByrneWallace LLP  
88 Harcourt Street  
Dublin 2, D02 DK18

20/09/2024

Dear Sirs,

I am writing to express my interest in the Traineeship Programme at ByrneWallace LLP. I am currently pursuing an LLB at University College Cork and recently completed a BA (International) in Law and French from the University of Galway. Having gained invaluable legal experience during my internship at Michael Powell Solicitors and developed key transferable skills through my part-time role at Brown Thomas, I am confident that I can contribute meaningfully to ByrneWallace’s dynamic and client-focused environment.

During my internship at Michael Powell Solicitors, I worked across various departments, including Employment Law, Pensions, and Property Litigation. This experience allowed me to sharpen my research and drafting skills, as well as develop a deeper understanding of the Irish legal system. I also enhanced my attention to detail and ability to work under pressure, skills which I have carried over to my academic studies and retail experience. In my part-time position at Brown Thomas, I developed strong communication and customer service skills, managing client queries and maintaining high standards of organisation and teamwork. These abilities will serve me well in a client-facing role at ByrneWallace, where accuracy, efficiency, and client satisfaction are paramount.

What draws me to ByrneWallace is the firm’s reputation for its collaborative and innovative approach to legal practice, as well as its commitment to client service and high ethical standards. I am eager to bring my adaptability, strong work ethic, and dedication to providing quality legal service to your team.

Thank you for considering my application. I look forward to hearing from you.

Yours sincerely,  
Gillian Owens