

Grace Whiriskey
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Ref: Graduate Programme

To whom it may concern,

I am Corporate Law graduate, graduating from NUI Galway in 2018 with an Upper Second Class Honour degree (2:1). I am writing to express my interest in securing a place in the Byrne Wallace Trainee Solicitor Programme. While studying for the FE1 exams I am also working full-time as a clerical officer in the Athenry Credit Union. I have sat 6 FE1 exams thus far, passing 3 and awaiting results of 3. I hope to sit my remaining exam in the next sitting with the aim of commencing a training contract. As a recent Corporate Law graduate with a demonstrated interest in practicing law, I am excited about the opportunity to contribute to your esteemed firm's success and further develop my legal skills.

During my studies I have cultivated a strong academic foundation in various areas of law including contract, property and company law.

I had the privilege of completing a nine-month placement with RDJ from September 2020 to April 2021 where I honed my research skills. During my time with the firm, I gained experience while working in the property department of a leading law firm. I believe that I would be a good candidate for the programme and offer a lot to the firm as my past experience has provided me with hands-on experience in legal research, document review and client communication. I would be grateful for the opportunity to return to the RDJ to complete a trainee programme in any one of your offices.

This semester I have gotten the opportunity to broaden my legal knowledge and study modules such as labour law and industrial and intellectual property law. I am very interested in the work RDJ carries out in these areas. RDJ is one of the countries leading firms in the area of employment law and I would greatly appreciate the opportunity gain experience in this sector.

I believe that my skills are a good fit for Byrne Wallace. I display leadership skills by competing at a high level of team sports along with collaborating with teams in both work and academic settings. I also have a proven ability to provide a high standard of service demonstrated by working in a leading law firm and previously in the customer services department of a well-known multinational retailer. I believe that this experience has provided me with a skillset that would make me an asset to Byrne Wallace. What sets me apart from other candidates is my unwavering dedication to excellence and attention to detail demonstrated in all areas of my life. I am eager to leverage my skills to assist in delivering top-tier service to clients while gaining invaluable experience under the mentorship of your team.

Enclosed, please find my CV detailing my education and previous work experience. I look forward to hearing from you and would love the opportunity to discuss how I align with your firm. I can be contacted by email or phone at any time. Thank you for your time and consideration.

Kind regards,

Grace Whiriskey