Graham Coyne

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18th October, 2018.

Byrne Wallace,

88 Harcourt St,

Dublin 2.

Dear Ms McLoughlin,

I am an LLM graduate from Trinity College and I am writing to apply for the position of Trainee solicitor at ByrneWallace. I have successfully passed six FE1 Examinations to date, and have just sat the final two this past October of which I now await the results.

I am a self-driven and ambitious individual, constantly seeking to learn, grow and adapt. My most recent position as Director of Studies demonstrates this; I managed to fast-track myself to this position of responsibility having spent only 2½ years in the education industry as an English language instructor. A large part of this success can be accredited to my ability to immerse myself in working life, and my eagerness to assume responsibility in any given situation.

With proven people management skills, alongside 8 years’ experience of meeting deadlines, I know that ByrneWallaces’ client-centred and detail-driven approach would play to my strengths. I have a genuine passion for learning, and during university, always opted to undertake research-based assignments. Predictably, this has helped hone my eye for detail and aided my ability to manage time efficiently. As an LL.M student, I conducted my 25,000 word thesis assessing the impact that the GDPR would have on people's online privacy. My oral and public speaking skills have also been refined over time, aided largely by my experience of delivering presentations in front of 100 non-native speakers at a time.

ByrneWallace is a name synonymous with wide-ranging departments and producing first-rate Trainees. Gaining experience from the different rotations, and from the individual approaches of the best legal minds in their fields, would provide me with invaluable experience and great career advancement opportunities. I find the prospect of working in this environment truly energising, and one which would bring out the best in me.

The Trainee open evening earlier in the week provided ample opportunity to meet and talk with the firm’s trainees, associates and partners. The firm’s positive energy, and collegiate atmosphere was plain to see. I found the insight from some of the firm’s Trainees particularly helpful; it was great to hear about the varied rotations they had experienced to date, and also about the emphasis the firm places on developing its Trainees, through end-of-rotation reviews, educational workshops and seminars throughout the year. This point was further underlined upon learning that many of the current partners began their careers with ByrneWallace, thus making clear that the firm’s objective is not only to shape future legal practitioners, but also future leaders of the firm.

ByrneWallace’s emphasis on Corporate Social Responsibility demonstrates the well-rounded culture of the firm, and its commitment to continued growth. The benefits of taking a stand for localised societal issues will help the firm maintain local links to the community, while also build on its impressive list of clientele by expanding its international appeal. This should prove particularly beneficial post-Brexit, and help the firm maintain its leading market position when Dublin becomes the new European hub for international dispute resolution. The prospect of working in this environment is an exciting one for an ambitious Trainee.

With six FE1 Examinations already obtained, I will be ready to begin PPC1 in September 2019. I am confident that I would make a great fit for ByrneWallace, and I hope to be able to prove that I can become a valuable future member of the team.

Thank you for your consideration, and I look forward very much to your response.

Sincerely,

Graham Coyne.