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Crona McCloughlin

Byrne Wallace

88 Harcourt Street

Dublin 2

15 October 2018

Dear Crona.

I am writing to you in support of my application for a traineeship with Byrne Wallace. I have now passed all eight FE1s and I currently work as a Paralegal in the Project & Data Management Unit (“PDMU”) in Arthur Cox. My academic background includes a BCL degree and a Masters in Business Management. This, combined with my varied work experience to date, has prepared me well to succeed as a trainee in Byrne Wallace.

# As Byrne Wallace is one of Irelands’s largest and fastest growing law firms, this makes a training contract in the firm very attractive. I believe training with a firm like Byrne Wallace would be more beneficial to me in my development as a solicitor in comparison with the ‘Top five’ law firms in Ireland. To work in a smaller law firm with a reputation just as strong as the top five, is an attractive prospect to me. Having worked alongside solicitors from Byrne Wallace during my role at Ulster Bank, I was impressed by their friendly and welcoming manner.

I believe the experience I have to date would enable me to contribute positively to a career in Byrne Wallace. In my current role working in the PDMU in Arthur Cox, I have assisted the Property team with conducting searches on properties in a portfolio loan sale, and I have conducted various documentation reviews for the Litigation team. I have worked with a number of high profile clients and I have continuously been challenged in my role. This exposure has given me technical legal skills I can bring to the Trainee Programme in Byrne Wallace.

My role in First Derivatives has given me essential skills preparing me for a career as a solicitor. After completing secondments with two large clients, Ulster Bank and State Street, I have developed professional skills that have enabled me to display a strong attention to detail, complete projects on time, work as part of a team, and communicate effectively. Following on from this this, a year working in two major investment banks in Australia (Macquarie and AMP), combined with travelling Asia and Australia has provided me with international experience and cultural awareness I believe I can bring to Byrne Wallace.

Over the last five months in Arthur Cox, I have worked with a number of high profile clients and gained an understanding of the working culture in a law firm. During this time, it became clear that law is the career I wish to pursue. This has given me an understanding of how a law firm operates and the kind of demands and commitment required.

I have an ambition to continue to work with high level clients in a law firm with an excellent working culture. I know I am guaranteed this in a firm like Byrne Wallace.

Please find my CV enclosed which highlights my experience to date. Thank you for your time and consideration. I look forward to hearing from you.

Yours sincerely,

Graham Delaney