Byrne Wallace

88 Harcourt Street,

Dublin 2,

D02 DK18,

Ireland

Dear Sir/Madam,

Please find enclosed my application for Byrne Wallace’s Traineeship Program.

As the leading firm in the industry, Byrne Wallace’s dedication to its trainees and their development is a very enticing aspect of the firm. This along with the firm’s diversity is a major factor when I choose to apply to Byrne Wallace. Having worked in EY for the past two years I have become accustom to dealing with many different clients in a diverse number of areas. This is something I wish to continue to be involved with as I make my transition from the Indirect tax world to the legal world. As such becoming a trainee with Byrne Wallace would allow me to be involved with a diverse range of clients and many different areas of law as I come through the traineeship program.

During my time in Maynooth I had been solely focused on a criminal law career. However, as I became involved in organising ELSA Ireland’s first ever summer law school on corporate law and finance it gave me a real insight into the work that happens in the corporate and commercial world. I found it was an area of law that I want to work in and this is where I want my career to be. Through ELSA I have had some fantastic opportunities to travel and the international aspect of Byrne Wallace is something that I find exciting to work with and hopefully delve into in the future.

As outlined in my enclosed curriculum vitae, I possess a wide range of skills that make me suitable as a trainee. I have great teamwork skills from working on and with numerous societies on campus such as ELSA Maynooth and ELSA Ireland where we often co-ordinate with other local groups to organise events and with international members to organise study visits and international conferences. I also have strong leadership skills which is seen in my role as ELSA Maynooth President and in running my own business while studying at university. Communication is a vital aspect in these roles as I must build strong relationships with people across Europe in order for my business to succeed. From my extracurricular activities, I have become highly organised as I maintain a high level of academic work and I was also very committed to my societies as they were a vital part to student life. I am very ambitious and determined to succeed once I put my mind to something. I have proven this in setting up my own show kennels of Alaskan Malamutes which in its short life has become one of the most successful malamute kennels in Ireland producing and campaigning champions both here and internationally. I want to become part of a diverse and unique team and I feel Byrne Wallace can offer me this. Its focus on its clients to provide excellence service is something that is exciting and something that I can work with.

If you have any queries please do not hesitate to contact me. Thank you for taking the time to consider my application and I look forward to hearing from you.

Kind Regards,

Grainne Keeling