Grainne Linnane

Caherweesheen Tralee Co. Kerry,

V92 X9WP.

Mobile: +353 87 6874175 Email: grainnelinnane23@gmail.com

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To ByrneWallace,

Graduate Trainee Programme

 88 Harcourt Street, Dublin 2, D02 DK18.

To whom it may concern,

My name is Grainne Linnane I am currently a fourth year Law and Business student in University College Cork. I am applying for a place on your trainee solicitor programme for 2021.

I believe I can be of great assistance to this trainee solicitor programme as I have great communication, technology, people and listening skills. I am very interested in the work involved with the programme as it would be a great opportunity. I have studied a wide range of both legal and business modules in my course and I am hoping to move on to secure a career in law when I conclude my college course this year.

Upon completing my Pre-University Law course with Kerry College of Further Education I had developed an interest in majoring in a law degree. I further developed this interest in law when I began studying at University College Cork the following year and I have found that, although I enjoy the mix of disciplines between law and business it is in fact the law modules I find more interesting as part of my course.

Additionally, having completed work experience with a local solicitor I was fascinated and intrigued by the work he carried out. I greatly benefited by getting to shadow the solicitor and accompany him to court, read files and get a basic understanding as to the day to day duties a solicitor carries out. This also gave me my first valid insight as to what skills would be needed to work as a solicitor such as maintaining discretion and confidentiality. This work experience demonstrated to me that I would like to have a career in law and therefore in applying for the graduate trainee internship with Byrne Wallace I will get the ability to fulfil my dream of becoming a solicitor and working in a highly regarded firm which will provide me with the fundamental training I need to succeed in a career in law as a solicitor.

I believe I would be suited to the graduate training programme as I am a highly motivated and an extremely hard-working person. I am always eager to take on new projects and experiences with an open mind and enthusiasm, this can be demonstrated by my involvement in setting up a business with my family from scratch.

After contributing to various charities over the years through volunteer work, I have been exposed to new challenges and have built new connections with people from different communities. Included with my work with Action for Young People with Special Needs, there was an emphasis placed on working as part of a team and having respect for all, which would be beneficial in doing an internship. My part-time job entails me to be an active listener and communicate with people constantly. I thrive on dynamic environments and can quickly adapt to ever changing demands in the workplace. Up until now I have conducted a wide range of work experiences which I believe will be beneficial for interning with Byrne Wallace as I have gained insightful skills such as flexibility, empathy, and patience.

Thank you in advance for taking the time to read my letter and CV, if there are any questions you may have please do not hesitate to contact me. I look forward to hearing from you at your earliest convenience.

Yours faithfully,

Grainne Linnane.