

COVER LETTER

ByrneWallace,
88 Harcourt Street,
Dublin 2,
Dublin.

20th October 2017

To Whom It May Concern,

I am writing to you with reference to my traineeship application with ByrneWallace. I am a final year student of Business & Law (BBL) in University College Dublin (UCD) and would love to be a member of the firm. I chose to apply to ByrneWallace as it is one of the top Irish law firms which makes it an obvious choice for any budding lawyer.

A proven traineeship coupled with opportunities to practise in a vast array of areas makes ByrneWallace particularly appealing. I have a keen interest for the technology industry within law, I studied Intellectual Property Law, in addition to Media Law, as part of my degree and found how the law has to try keep up with the fast-paced evolution of technology very intriguing. Ireland has attracted hundreds of international tech/pharma firms to locate here as a result of the corporate benefits that are available, ByrneWallace is a progressive firm located within Dublin, a corporate hub for these firms which makes the company stand out more than others.

Working as part of a commercial law firm requires someone who is hard-working, strong-willed and a well-rounded team player. I believe that from my experience I have built up these skills which make me suitable for a career with ByrneWallace. I have always worked part-time throughout university, as my course workload increased each year, this taught me to be more and more time efficient. I organised and prioritized my work according to deadlines, which enabled me to earn money whilst progressing my college education and maintaining a social life.

I have played camogie for as long as I can remember, I played inter-county camogie for a number of years which I was extremely dedicated towards. I love playing team sports as I find the rewards are far more fulfilling when they are shared with a group of people who you have worked hard with for a long time to achieve a common goal. As a captain for our team, I had to demonstrate qualities of leadership and motivation towards my team through communicating effectively and ensuring everyone's opinion was taken into consideration.

Someone who can work off their own initiative is significantly important in any career. From my training as a qualified lifeguard, I have established an inner-confidence to act off my own initiative. At each training session, we would be faced with an emergency mock situation in

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which someone was drowning or injured. This educated me to pay attention to all circumstances and to analyse a situation quickly and come to an educated and practical solution, skills which are necessary to be a valuable asset in a commercial law firm.

To conclude, I would thoroughly enjoy pursuing a career in law through ByrneWallace. I am especially driven towards a career in commercial law as it just has a competitive edge that you don't find as much in other litigation areas. I have attached my curriculum vitae with this cover letter which outlines my relevant work experience, should you have any questions please do not hesitate to contact me on the details as stated on my curriculum vitae.

I appreciate your time and consideration for reviewing my application, and I look forward to hearing from you soon.

Yours Sincerely,

A handwritten signature in black ink that reads "Hazel O'Leary". The signature is written in a cursive style with a large, stylized 'H' and 'L'.

Hazel O'Leary