Helen Smith

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26/10/2020

 Traineeship

Dear Manager of the Traineeship Programme,

I am writing to apply for a position on ByrneWallace’s traineeship scheme following speaking to a number of your trainees and hiring manager last year in Trinity College. Having recently graduated from my law and business undergraduate degree I am now looking forward to embarking on my career in law. I believe that ByrneWallace is the firm which best suits my legal interests. As a law and business graduate I have a keen interest in the interaction between both subjects and would love the opportunity to work in a commercial law firm such as ByrneWallace. Furthermore, ByrneWallace’s wide range of practice areas initially drew me to the firm as I believe being versatile and well-rounded is essential to any future solicitor. This makes ByrneWallace’s trainee programme invaluable to future trainees

I would define myself as a very high calibre individual. As is evident from my Academic Scholarship and grades to date in both second and third level education, I have a wealth of legal expertise and a passion for pushing myself and learning new things. My keen interest in sport and extra-curricular activities also add to my calibre as a well-rounded individual who is committed to excellence in all aspects of life. I would love the opportunity to train at ByrneWallace and gain hands on experience of working in a large international firm.

I am an individual who thrives off working with initiative and is always fully committed to anything I take on. As a member of the ByrneWallace team, I would bring a committed work ethic and would strive for excellence in every task appointed to me. I realize the importance of regularly assessing my performance and will be delighted to take on constructive criticism and learn from their expertise of my fellow colleagues. I perform well both as a team player as well as an independent worker and am not afraid to take initiative. I believe

 I am very excited to progress forward in my legal career and look forward to furthering my knowledge and practical skills. I would love the opportunity to work at ByrneWallace and believe that I would be very suited for the firm and would add a lot to the dynamic of the firm. As a final year student I am committed to choosing the traineeship that best fit my interests and abilities and I believe ByrneWallace to be the firm I am most suited to.

Thank you very much for considering my application,

Yours Sincerely,

Helen Smith