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Sinead Fox
HR Administrator
ByrneWallace
88 Harcourt Street
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21 October 2015

Re: Trainee Solicitor Programme

Dear Ms Fox,

I would like to apply for the Trainee Solicitor Programme. I graduated from Law (BCL) at University College Dublin in 2014 with a 2:1 and am currently working in the AIB Financial Services Group.

As my CV demonstrates I am adaptable and have worked in a wide variety of roles. My role in ICTU as allowed me to independently oversee a number of projects which necessitated taking instruction, working efficiently, strategic thinking and building relationships.

After graduating I chose to work for AIB as I wished to establish specialist industry knowledge in banking and financial services as financial and legal advice are often interlinked, this would ultimately allow me to offer a superior service as a commercial solicitor. Experiencing first hand how the regulatory nature of the financial sector shapes every interaction and transaction furthered my goal of pursuing my legal career with a focus on banking and financial services. To this end I have also obtained a Professional Certificate in Financial Advice from the Institute of Bankers, this included modules in Regulations and Loans. I also completed an additional module in Investments which will allow me to provide the highest quality of advice to clients. My goal is to build a comprehensive experience that would allow me to be not just a solicitor but a business advisor.

I wish to align myself with the best-in-class and Byrne Wallace is one of the largest law firms in Ireland, undoubtedly due to it's commitment to excellence and progressive nature.

I am also attracted by the investment in the training and development of Trainees. The commitment to provide assessment and feedback throughout the programme will ensure my personal development can excel. I am determined to pursue a traineeship in an environment which facilitates and provides the resources to carry out my duties to a high standard.

Byrne Wallace has a variety of practice areas where I can excel, though as a result of my experience in the Financial Services sector I would be particularly interested in putting my knowledge to use in the Financial Services Litigation and Banking and Finance practice areas.

I am currently studying for the FE-1s and aim to have my final sitting in Spring 2016.

Thank you for taking the time to consider my CV. Please do not hesitate to contact me should you require any additional information or for further discussion. I am available for interview at your convenience.

Yours sincerely,
Hilary Heelan