

# HILARY HEELAN

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0872990163

Beth Onslow  
HR Administrator  
88 Harcourt Street  
Dublin 2

16 October 2017

Re: Trainee Recruitment 2017

Dear Ms Onslow,

I would like to apply for the Byrne Wallace Trainee Solicitor Programme , as advertised on the Byrne Wallace website. I graduated from Law (BCL) at University College Dublin in 2014 with a 2:1 and am currently working at Maples and Calder as Paralegal in the Funds department. I am currently studying for the FE-1s and have sat my initial 3 exams in October 2017.

Working as a Paralegal has not only given me an excellent foundation to begin my training, it has also left me with no doubt that I want to pursue a career as a solicitor. I have become familiar with the working of a busy law firm and it has made me fully aware of the challenges of training as a solicitor; however, I thrive in a fast-paced and challenging team environment. My role at Ivor Fitzpatrick afforded me the opportunity to develop my writing and analytical skills as well as allowing me to hone my negotiations skills which will be essential as a corporate solicitor. My commercial experience from working in the financial services industry will allow me to offer a superior service as a corporate solicitor. In my financial advisory role at KNOW Finance, I prided myself on my excellent customer service skills and thoroughly enjoyed providing a personalised service to each customer. This is something that I want to emulate in my career as a solicitor.

I want to work as part of a team who provide the best service and advice to clients. I demand the highest standards of myself dedication to excellence has been instrumental in my decision to apply for a traineeship. As a passionate and highly motivated person who continuously thrives for excellence, I am confident that I am a good fit for Byrne Wallace. A career with Byrne Wallace would be continuously challenging and intellectually stimulating, and would allow me to maximise my potential and become the best solicitor that I can be. A traineeship with Byrne Wallace would afford me the opportunity of working alongside solicitors who are the industry leaders and who can share their knowledge and expertise to help me to become the best that I can be. My personal development will excel in the supportive culture and I am determined to pursue a traineeship in a firm which provides the highest quality training and mentoring.

Thank you for taking the time to consider my CV.

Yours sincerely,  
Hilary Heelan