Holly Traynor

28 St Patrick’s Close

Skerries

Co. Dublin

Ms. Beth Onslow

Byrne Wallace,

88 Harcourt Street,

Dublin 2,

D02 DK18,

Ireland

18th October 2017

Dear Ms. Onslow,

I am writing to apply for the Trainee Programme at Byrne Wallace.

I believe that I am a suitable candidate for the Trainee Programme as I am a hardworking, motivated and enthusiastic individual but most of all I take initiative and do all that I can to progress any task I am working on to the best of my ability. I am a problem solver and I get things done.

Having previously completed work experience in a large and small corporate law firm and more recently in a multinational corporation, I have particularly enjoyed working in the area of commercial and corporate law.

I have also worked in other non-legal businesses and enjoyed being part of a team and feel I would enjoy working as a part of a large legal team. I want to pursue a career that has variety and scope for development and I believe that a career in Byrne Wallace guarantees that opportunity.

I am actively involved in extra-curricular activities in DCU and have held positions on the committee of ELSA DCU for the past two years which have enhanced my communication, public speaking and organisational skills.

I would like to avail of the opportunity to develop my knowledge and expertise in a wide variety of legal areas and I think that this is best pursued in a large corporate law firm. I know that Byrne Wallace have expertise in a range of legal disciplines for the corporate sector and that as a trainee I would have the opportunity to work in many different specialist areas.

I hope that you will favourably consider my application and I look forward to hearing from you in due course.

Yours sincerely,

Holly Traynor