Isabel Maguire

43 Eaton Square,

Terenure,

Dublin 6W

+353830691411

isabel.maguire@yahoo.com

Dear Ms. Onslow,

I am writing in relation to applying for your trainee program, as advertised on your website. I am absolutely determined to obtain a traineeship in Byrne Wallace. I am currently in final year and en route to graduate with a Bachelor of Science degree in Business and Law from Dublin Institute of Technology. I hope to graduate with an honour’s degree with an averaging grade of a 2.1.

I decided that I wanted to pursue a career in a corporate law firm due to my curiosity in that area of the law. I have grown up in a legal household and have always been highly interested in the work my parents, particularly my mother (a corporate solicitor), do. In my second year of college, I was able to attain first-hand knowledge of corporate law through my subject choice of company law. I took an interest in the subject immediately. Being part of one of Irelands leading law firms, like Byrne Wallace, I would get a chance to interact with a number of different companies, both domestic and worldwide. This would give me invaluable experience in dealing with a large client base and help me to develop further my interpersonal skills. It would also allow me to utilise my business aspect of my college degree, which will be beneficial to me as a corporate solicitor when advising companies and other bodies on business related issues. I also believe that my need to pursue such a career has been enhanced due to the nature of my final year thesis. My chosen topic title is Data Protection, GDPR and Privacy: The Challenges Companies Face Worldwide. I chose this due to my interest in law concerning companies.

Byrne Wallace can offer me the ability to work in an environment where excelling in performance while acting with integrity is key. As a result of your reputation, and your values, my goal is to be employed within your firm. This placement will give me a broad insight into the different areas of law with which your firm deals. As you can see from my CV, I have extensive team working and customer service experience where clear communication and working in a collaboration is key.

I have attained experience in client contact and clerical work. Working in Whitney Moore Solicitors, as support staff, has given me an insight into how a law firm operates. My work in this law firm has heightened my want to further my career as a lawyer, and I strive every day to get myself closer to achieving this. Similarly, my work as a sales assistant for Tote Ireland has developed my interpersonal and communication skills, as I have had to deal with important clients, such as a number of racehorse owners and trainers, on a weekly basis. I am a hard worker, have excellent organisational skills, am versatile and I am always ready and willing to learn something new.

The firms work with young men and women from St. John of Gods is something that enticed me further. Helping people with learning difficulties and disabilities is uncommon amongst all law firms, so this grabbed my attention and if the opportunity arose I would like to avail of it. Similarly, the firms work for Breast Cancer Ireland attracted me. I also attend many Marie Keating Foundation events and fundraise for their charity and I believe such charities are extremely important to support.

I am a keen team player as demonstrated through many group projects in which I have participated both in college and employment, and due to my membership of my local football team. I understand that this training programme involves a high level of commitment, which I am fully capable and prepared to provide. Upon completion of the programme, I would envisage myself as a long-term and valued member of your staff.

To conclude, I believe that Byrne Wallace would offer me the opportunity to work with those who are creating innovative solutions to complex and important issues. I would expect that training under such people would lead me to become an innovator myself.

Thank you for your time and consideration. I look forward to hearing from you.

Kind regards,

Isabel Maguire