Jacintha Hopkins
63 Glenmalure Square,
Milltown,
Dublin 6.

20th October, 2016

Byrne Wallace, 88 Harcourt Street, Dublin 2.

To whom it may concern,

I would like to register my interest for a traineeship in Byrne Wallace, a position I am strongly interested in given my academic background, work experience and having attended your recent open evening. I am a first-class honours graduate of NUI Galway (BA, LLB) and have recently completed the LLM Child and Family Law in UCC. I currently work as a Judicial Assistant to Mr. Justice Anthony Barr of the High Court.

Byrne Wallace is unique among the other large law firms as it combines both commercial and corporate private practice areas with child care law, social and health law. Working as a judicial assistant, I have had the opportunity to engage with and observe the impressive work of Byrne Wallace solicitors in both the High Court Family Law list, while assisting Mr. Justice Abbott, and in other areas including commercial, while assisting Mr. Justice Barrett and Ms. Justice Costello and chancery assisting Mr. Justice Binchy.

In 2015, I received a bursary from the NUI, Galway Law School in relation to the NUI, Galway - Suffolk Law School, Boston exchange programme following a competitive selection process. This exchange programme involved studying in Suffolk Law School and working in a placement in Middlesex Family and Probate Court. This experience has provided me with both a practical working knowledge of federal law and Massachusetts State law and also required me to successfully adapt my research methods to tackle a legal system I had little familiarity with. This experience demonstrates my adaptability and initiative to form successful working relationships quickly in an unfamiliar environment.

I gained valuable experience working in Barry O'Meara and Son Solicitors, this experience confirmed my decision to pursue a career as a solicitor working in a firm with a commercial focus.

I took up my current position in June 2015. This multi-dimensional and demanding role involves attending court daily, working closely with the judiciary and registrars, assisting in the drafting of judgments, proofreading and researching niche points of law.

I have enclosed my CV which demonstrates to you that I have the capabilities and skills necessary to become part of Byrne Wallace. I hope to hear from you in the near future and thank you for taking the time to read my application.

Yours sincerely,

Jacintha Hopkins.