Jack Swayne,

Ballyglishen,

Abbeyleix,

Co. Laois.

The Manager of the Trainee Programme,

Messrs. Byrne Wallace Solicitors,

88 Harcourt Street,

Saint Kevin’s,

Dublin 2.

Monday, 8th October 2018.

**RE: TRAINEE SOLICITOR APPLICATION**

Dear Sirs,

I refer to the above and confirm that I am writing to apply for a position as a trainee solicitor on your graduate programme.

I am a final year law student in Dublin City University studying the Bachelor of Civil Law (Law & Society). In conjunction with my legal studies I have spent the past three summers as an intern in W. X. White Solicitors in Portlaoise. I have also conducted a work experience programme in the Financial Services Department of Mason Hayes & Curran and I have completed the A & L Goodbody LawStart Programme.

From a young age I have desired to train and practice as a solicitor with Ireland’s finest law firm. Having researched into the work life which Byrne Wallace offers its trainees and junior associates and having worked with the firm through my position in W. X. White Solicitors, I would adore the opportunity to undertake a training contract at your firm and begin my professional legal career learning from the best.

I relish the opportunity of working on some of the most complex and high-profile cases that are currently on-going in the state and internationally, of which your firm is at the forefront. Given the domestic, international, and multi-national clientele which Byrne Wallace acts on behalf of, as well as how the firm has managed to grow its longstanding reputation within the legal professional and the focus Byrne Wallace places on its trainees, I would be delighted to secure a position as a trainee at your firm.

I am a keen Moot Court competitor and was recently awarded by Mr. Justice John MacMenamin for my advocacy skills. I am an active member of Dublin City University Law Society and I recently organised a socio-legal talk on Police Reform in Ireland by Assistant Garda Commissioner (Retired) Jack Nolan.

I would be delighted to attend an interview at Byrne Wallace and I hope you will consider me for a position as a trainee solicitor.

Looking forward to hearing from you in the matter at your convenience.

Yours faithfully,

**JACK SWAYNE.**