

49 Limetrees Road East,  
Maryborough Estate,  
Douglas,  
Cork.  
T12 DYX3  
Ph: +353838904182  
09 October 2023

Ciara Loftus  
HR Manager  
ByrneWallace LLP  
88 Harcourt Street,  
Dublin 2

Dear Ms. Loftus,

I am a BComm and LL.M graduate and I am writing to apply for the trainee solicitor programme with ByrneWallace in Dublin. I have attached my Curriculum Vitae for your attention.

I have developed strong leadership, problem-solving and team-work skills through work experience, involvement in a number of societies during my bachelor's degree as well being the President of the Social Committee in my LL.M class. My recent roles as a Banking Administrator and Accounts Receivable Analyst required a high attention to detail, strong written communication, and analytic skills in order to ensure financial data was accurate, error-free and analysed correctly. I also improved my client service skills in these roles as delivering exceptional client service and maintaining strong relationships with customers on a daily basis was central to these roles. In addition, my years abroad in Australia, the Netherlands and Canada has given me a high degree of adaptability and resilience in order to successfully move and work anywhere in the world in the future. I have strong analytic and written communication skills developed through researching and writing numerous academic papers including an LL.M thesis throughout my time at university.

My LL.M thesis was centred on the compatibility of the UK Gambling Bill with EU law. I am aware that ByrneWallace has an EU, Competition & Regulated Markets area and it would be both engaging and exciting to be given the opportunity to work in this interesting legal area. I firmly believe an opportunity to partake in this trainee solicitor programme will allow me to develop the necessary practical legal and business skills for a successful and rewarding career as a corporate lawyer with ByrneWallace.

I very much appreciate your time and consideration, and I hope to hear from you soon.

Sincerely,

Jack O'Connor