

Jack O'Neill
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ByrneWallace LLP
88 Harcourt Street
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Re: The ByrneWallace Trainee Solicitor Programme

Dear Hiring Manager,

I am writing to express my interest in the Trainee Solicitor Programme at ByrneWallace LLP. With a degree in Business and Law, complemented by a year of hands-on legal experience, I am eager to bring my work ethic, problem-solving skills, and commitment to excellence to your team. ByrneWallace's dedication to client-focused expertise and innovation in legal practice aligns strongly with my drive to deliver high-quality, forward-thinking legal solutions in a dynamic environment.

In my current role, I have been leading the immigration department while managing a portfolio of personal injury cases. I consistently provide high-calibre legal support across multiple practice areas, including personal injury, conveyancing, probate, and medical negligence. This experience has enhanced my ability to handle complex tasks under pressure, maintain meticulous attention to detail, and collaborate effectively. I am confident that my professional skills set me apart from other candidates at this stage of my career.

Beyond legal practice, I have consistently taken a client-centred and results-driven approach to every role I've held. At Prepay Power, I exceeded sales targets by focusing on building strong client relationships, refining my communication skills, and proactively addressing challenges. Likewise, my experience as head bartender at The Merrion Inn reinforced the importance of teamwork and leadership in fast-paced environments, qualities that have prepared me for the collaborative nature of legal work.

I am adept at managing multiple competing priorities, having balanced full-time work with my studies throughout university and in preparation for the FE-1 examinations. This has instilled in me a strong sense of resilience, time management, and determination. Having just completed my final exams, I am excited to fully dedicate myself to the next chapter of my legal career, equipped with the experience and drive necessary to thrive as a trainee solicitor.

ByrneWallace's diverse range of practice areas presents an ideal environment for my professional growth, and I am enthusiastic about learning from and being mentored by leading

professionals in the field. I hope the skills I bring, along with my determination and ambition, will encourage you to consider me for your Trainee Solicitor Programme.

Thank you for your time and consideration. I would welcome the opportunity to discuss my application further and can be contacted at your convenience.

Yours sincerely,

Jack O'Neill