

Park House,
New Inn,
Emo,
Co. Laois

30 September 2022

Ciara Loftus,
HR Manager,
ByrneWallace LLP,
88 Harcourt Street, Dublin 2

Re: Graduate Trainee Programme

Dear Ms. Loftus,

I am a Corporate Law graduate from the National University of Ireland, Galway (NUIG) and I am seeking a position on your Trainee Solicitor Programme for 2023/2024. I firmly believe that I would be a great fit for your firm. After studying Corporate Law I have every confidence that the interest and passion that I have developed in University would only be nurtured at Byrne Wallace.

I have spent a lot of time researching different leading Irish law firms and Byrne Wallace's Trainee Programme definitely stood out to me due to its progressive way of thinking. The Learning and Development Programme in particular is an excellent idea as the seminars and workshops would provide trainee solicitors with the opportunity to enhance and grow our legal skills whilst also being exposed to the experiences of established practitioners.

Furthermore, the opportunity to work alongside a partner in various departments would undoubtedly enhance my legal skills. I worked closely with a solicitor during my internship at Midland Legal in January of this year and I found that by simply analysing and observing their way of working and communicating helped me enormously. I understand the

importance of clarity and conciseness within communication and the significant analysis that must be undertaken when working at a law firm.

A further reason why I would like to become a trainee at Byrne Wallace is because of how my values and principles are aligned with the firms. As someone who was heavily involved with the NUIG Free Legal Aid Society in University as Public Relations Officer, I understand the desire to help those in need. The Corporate Responsibility Programme and in particular its pro-bono work is very appealing to me and something that I would be incredibly excited to be a part of. Being part of the FLAC team was a very rewarding experience personally and the opportunity to be a part of an organisation such as Byrne Wallace that values such experiences excites me.

Finally, I understand that only the highest standards are expected and achieved at Byrne Wallace which is highlighted by its Lexcel Accreditation. As someone who has always aimed for the highest standards possible, be that when playing GAA for my county, soccer for Ireland or as PRO for the NUIG FLAC, I understand what it takes to achieve these high standards. This is why I believe I would be a perfect fit for your firm.

I look forward to the opportunity to speak with you further about the ways in which I can make a positive contribution to your office and your clients. Thank you for your consideration.

I look forward to hearing from you soon.

Yours sincerely,

Jack Owens