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*27/09/23*

Trainee Solicitor Programme

Dear Sir/ Madam,

I am writing to you in relation to the trainee solicitor programme advertised on your company website. I would appreciate if you would accept this letter and my attached CV as an application for the trainee solicitor position on your team.

I would greatly appreciate the opportunity to train as a solicitor with your organisation due to the broad range of legal services and the high-level training offered by your office. Since September 2022, I have attended a master's in law degree at Queens University Belfast and have worked voluntarily two days a week in McShanes solicitors, a law firm in Newry, Co. Down with a strong focus on conveyancing. Whilst working in McShanes, I have developed a wide variety of skills and have had the opportunity to experience what is required to provide the best experience for clients. Not only have I had the opportunity to deal with legal issues and gain in-person knowledge within a solicitor's office, but I have also learned the value of positive work relationships, communication, and organisation.

I understand that your organisation prides itself on a client focused culture which requires not only a deep knowledge of the legal field but also a high level of professionalism and confidentiality. I am interested in pursuing a career as a solicitor due to the diverse nature of law and I hope to specialise in conveyancing and employment law due to their practical nature and their importance in daily life. Furthermore, I believe that the high-quality service provided by your organisation would allow me to gain an important insight into a high functioning legal organisation. I have tried to foster a professional and private work attitude throughout my current work experience and would value the opportunity to continue to do this with the support of your organisation. I am committed to meeting the demands required of me and I understand the importance of gaining insight and instruction from experts who possess a wealth of legal knowledge and expertise. Subsequently, I feel I would be a suitable candidate for the training position offered by your office.

I would appreciate the opportunity to train as a solicitor within your office and contribute to the continued success of your organisation. I thank you for your time and consideration.

Yours sincerely,

Jade Doyle