James Brandon

Milford Road, Creggs,

 Co. Roscommon.

29th October 2020,

Graduate recruitment manager,

Byrne Wallace,

88 Harcourt Street,

Dublin 2.

**Re: Application for Traineeship 2023**

Dear Sir/Madam,

I am writing today to submit my application for a training contract commencing in 2023 with Byrne Wallace. My name is James Brandon, and I am in my final year of Business and Law in University College Dublin with a most recent GPA of 3.76(1:1).

I have chosen to pursue a career in law because it is a dynamic, intellectually stimulating, and fast-paced industry. Law provides you with the opportunity to work with amazing people and provide practical and prudent solutions to their problems. I believe a chance to train with Byrne Wallace would provide me with vital skills, knowledge, and experience to kick-start my career in law.

I have chosen to apply to Byrne Wallace due to their prestigious reputation for achieving excellence in everything they do. Naturally, I am aware of their high caliber of work in applying and shaping the law and providing tailored client services. I have been most impressed however by the firm’s commitment to conducting their business in alignment with their commitment to their CSR values. Their work with the Hope foundation certainly stands out as I believe it is of utmost importance to use the firm’s resources to better enable those who are vulnerable in our society.

Furthermore, I possess a multiplicity of transferable skills that would complement your firm’s values. I naturally show ambition and am a ferociously competitive individual, which I hope is evident from my academic and extracurricular achievements. I believe the Business and Law course has provided me with a fantastic skillset and knowledge base applicable in many of Byrne Wallace’s practice areas. I have also spent time working in a smaller law firm, and although it is not likely to be comparable to the environment at Byrne Wallace, I still feel that it has undoubtedly given me a valuable insight into the fast-paced nature of the legal world. To add to this, I have spent time working as a supervisor and have been dealing with customer interactions from a young age. My time working both at home and abroad has given me a fantastic experience with different cultures and has allowed me to develop a sound judgment in times of contention.

From researching the training programme, it is clear that this would be a fantastic opportunity for me to experience first-hand what working with industry leaders in the legal field is like. It would allow me to improve my skillset and gain a further understanding of which area of law I would like to specialize in. I hope that I have successfully displayed my aspirations and qualifications to earn a place in Byrne Wallace. I shall be available any time for an interview at your discretion and look forward to hearing from you.

Many thanks for your time.

Yours Faithfully,

James Brandon.