

Re: Traineeship application

Dear Sir or Madam,

I am writing to apply for a traineeship position with your firm, commencing in **2019 or 2020**. I am eager to find a position and Byrne Wallace, with its wide range of practice areas and outstanding reputation, is my preferred choice.

I realise that I may not have as much experience in legal areas as others, though I believe if given the opportunity I will be able to distinguish myself through hard work and individual initiative. I would be very grateful for the opportunity to learn and experience work within your firm.

I have shown initiative throughout my university years in my willingness to engage in extracurricular pursuits and take on responsibility. I have been an active member of a number of societies and clubs including the Historical Society, the Classical Society, the Society for International Affairs, the Trinity Rugby Team and the Croquet Team. I sat on a number of society committees. I am the former secretary, and captain, of the Croquet Club, former chairman of the Laurentian Society, intersociety liaison officer for the Classical Society and captain of the Trinity J4 rugby team as well as representing Trinity on the J3 team. My role on these committees and in these clubs has taught me leadership, communication and teamwork when it comes to organising and managing events.

During my time in Trinity I have gained experience in the areas of legal research and legal writing. I have a very good understanding of some core areas of commercial law as reflected in my results. I believe my module choices during my time in university, in the areas of corporate governance, international trade, company law, environmental law and tax law is reflective of my general interest in economic and business related issues.

Thank you for taking the time to consider my application.

Yours sincerely,

James Carroll