**James Dillon Cover Letter**

To whom it may concern,

I am writing to apply for a position on the summer internship programme at Byrne Wallace LLP. I am a final year Business & Law student studying at University College Dublin. This course is a dual-degree meaning I study 3 modules of each discipline each semester.

From my extensive research of Byrne Wallace, the recurring theme is the emphasis on providing premium customer service on time and on budget, whilst providing unique personal attention to each client. I have learned the importance of providing exceptional service and how vital it is in establishing solid relationships with customers/ clients in my roles with Fitzers and EY. As such I believe that my skills and attitude align with the firm’s values. I believe my background in the business disciplines of Accounting, Economics and Management would help me understand the perspective of clients, especially in a firm where huge sectors of service are Banking, Corporate and Financial Services.

Having attended the firm’s Virtual Trainee Event last week, I learned about the culture of decency and honesty in Byrne Wallace. These values being held in such high regard by the firm are a huge reason why my heart is set on Byrne Wallace. I am also attracted to the open door policy at Byrne Wallace, with Shane Divilly remarking that trainees have access to all members of the firm for advice and guidance. The broad exposure that trainees get during their initial years with the firm is also something that has enhanced my desire to forge my career with Byrne Wallace.

Byrne Wallace embodies all the characteristics that I strive to achieve, it oozes innovation and excellence and would be somewhere I would truly love to have the opportunity to learn, and further my journey in the area of law. Additionally, I strongly believe that Byrne Wallace can provide me with an environment where I can feel comfortable and competent in the work I am doing whilst also furthering my knowledge in the discipline of law. I believe the team-based programme aligns fully with my personality and past experiences.

I look forward to hearing back from you.

Kind regards,

James Dillon.