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6 October 2021

Dear Colleague,

It is with great enthusiasm that I am writing to apply for the traineeship role within Byrne Wallace. Since graduating from NUIG in 2018 I have obtained vast experience within a fast paced firm within my local town of Naas. To date I have passed seven FE1 examinations and will complete my final exam later this month.

I am applying for such a position as I strongly believe I am a good fit for your firm and would like to further my skills and abilities within Byrne Wallace’s sizing. With a solid foundation in the fundamentals of various areas of law, a proven ability to work in a fast pace environment, and time management capabilities, I believe this puts me in a position to thrive in this challenging field and to broaden my skill set within Byrne Wallace. The origin of Byrne Wallace and the cross border network of clients and firms, something which I noted from the company website, is precisely the type of environment I wish to carry out my solicitor traineeship and further my legal career within.

I acknowledge the importance of understanding clients’ needs and wants in an effort to create good and long-standing client relationships, this has been something that has been taught to me whilst working in smaller sized offices. I also believe my venture of opening a local business proves also that I understand and place great emphasis on relationships with customers in an effort of creating a long lasting and highly regarded business. I have a proven ability to work both on my own as well as part of a team and believe that collaboration is the key to success when it comes to building a successful business. I believe that my skill set and strong work ethic would be an asset to your firm.

I would be grateful to attain an interview for this position, to have an opportunity to showcase what I can bring to the team as a trainee. I am dedicated to progressing professionally, and am eager to commence my training contract within a dynamic and collegiate firm such as Byrne Wallace. I am confident that my enthusiasm, work ethic and willingness to learn, together with my professional experience to date makes me an excellent candidate for this position

Yours sincerely,

James Morrin.