Jamie Calnan

30 Endsleigh Estate

Douglas Road

Cork

**FAO: HR Manager**,

Byrne Wallace,

88 Harcourt Street,

Dublin 2.

21 October 2016

Dear HR Manager,

I wish to become a trainee at Byrne Wallace for a multitude of reasons. As a BCL (International) and LLM (Business Law) graduate at UCC, it is my ultimate ambition to become a top-tier corporate lawyer and work at a leading Irish Law firm such as Byrne Wallace.

I am highly motivated to take on the challenges which arise in the practice environment at Byrne Wallace. The firm’s reputation is unparalleled and the service offered in a wide range of practice areas offered is outstanding – as demonstrated by numerous awards and endorsements such as Employment Law Team of the Year in 2012 and 2015. In addition, the firm's client base, track record and premier standard of speciality in areas such as Banking and Finance, Restructuring and Insolvency, and EU Competition Law are highly appealing to me as I am very interested in these areas. Furthermore, from speaking to trainees of the firm, it is clear to me that the trainee programme at Byrne Wallace is outstanding. The opportunity to learn from and work alongside the calibre of solicitors at the firm is something which I would value immensely. I also believe that Byrne Wallace is an ideal fit for my personality and, having personally volunteered as a mediator to aid people from disadvantaged areas in Philadelphia, I am very impressed with the firm’s Corporate Social Responsibility policy and willingness to give back to the wider community.

I believe that I am an ideal candidate for the Trainee Programme at Byrne Wallace for a number of reasons. Firstly, through my academic record, I have demonstrated that I have the work-ethic and intellectual fortitude to succeed at the highest level. Secondly, my unique and varied work experience illustrates that I am capable of balancing heavy workloads and responding effectively in pressured situations. Finally, I believe that I can provide a valuable contribution to Byrne Wallace as a trainee due to the relevant skill-set that I possess. I offer extremely strong interpersonal skills which I have honed during my experience in the legal field, in retail and as a mediator. My problem-solving and writing skills are exceptional, as exemplified by my academic results, and I further refined these during my extensive legal experience. Additionally, teamwork is second nature to me as I have played team sports for many years and I have thrived while working in team environments in a professional capacity. I have displayed my dedication, determination and initiative by securing a total of seven placements in order to progress in my legal career. I also offer highly proficient organisational skills which I have developed throughout my studies and work experience. Thus, if given the chance to become a trainee at Byrne Wallace, I am confident that I will capably handle any tasks that I am presented and continue to obtain results that exceed expectations.

I would be extremely grateful if you could consider my application and I look forward to hearing from you.

Yours sincerely,

Jamie Calnan