Dear Sir/Madam,

I’m writing to you because I am very interested in gaining a place in the Summer Internship Programme. I am currently enrolled in Griffith College Dublin (2nd year), studying law (LLB). I wish to expand my knowledge as much as I can, particularly in such an established law firm in Ireland.

I feel that I am an appropriate candidate for this position as I try to get the most out of any experience offered to me. Last summer (July to August), I went to Philadelphia on an internship through the Brehon Law Society. I was subsequently made a member of the Brehon Law Society. The experience I gained in the States was invaluable. I completely immersed myself into all aspects of the internship thereby gaining as much experience as possible.

I would really appreciate the opportunity to be a part of something like this.

I think it is imperative to be exposed to the legal system in Ireland through a law firm before I graduate, to gain first-hand experience amongst trained solicitors.

Thank you for taking the time to read my cover letter. I hope to hear from you soon and I am easily reached through email or through my mobile number.

Yours sincerely,

Jane Casey

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