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Ms. Beth Onslow
HR Administrator
ByrneWallace Solicitors
88 Harcourt Street,
Saint Kevin's
Dublin 2

Dear Ms. Onslow

Please accept this enclosed resume as my application for the position of an intern at ByrneWallace solicitors for the summer of 2018. I am currently a 2nd year EPL student studying in Dublin City University. I am an enthusiastic, determined and friendly individual who is a quick learner. I am adaptable and I thrive in diverse, fast-paced and challenging environments.

I am excited to apply for an internship at your firm as I feel like the values and areas of expertise of ByrneWallace reflect my own values and interests. I am particularly interested in legal matters around the housing crisis and I see that you have provided a legal review of residential housing development in an annual Residential Property Summit. I also have a high interest in legal matters surrounding Brexit and public law, all of which your firm is an expert in.

I am currently studying law as part of my course, which gives me knowledge of European, International and Irish law. I also underwent a training course to participate in the free legal advice clinics of DCU FLAC society, which enabled me to give thorough legal advice on matters such as consumer, business, criminal and labour law. I would like to apply the knowledge I have obtained to contribute to your work as part of your team.

I am also skilled in IT and Communications. I have obtained a Distinction in the module of word processing and a merit in the module of Communications in a PLC Laboratory Techniques course. This shows my exceptional excel and communication skills.

I was elected as Chairperson of Creative Writing Society for 2017/2018, which demonstrates my excellent leadership and teamwork skills as well as my ability to work well with others. Through being a Chairperson of Creative Writing Society, I

have also demonstrated my innovative nature. As DCU Creative Writing Society is a new society, I have experimented with several events and through combining certain events and abolishing some, I have maximised the number of responsiveness and attendance of members.

Due to the fact that I am part of both DCU Amnesty International Society and DCU Creative Writing society, I put great emphasis on teamwork and interpersonal skills. I have demonstrated these skills through working on several projects and events with fellow committee members. I have aided DCU Amnesty international in the organization of a trip to the Netherlands, 2018. This required a lot of coordination, organization and teamwork.

Based on my past experience and the skills which I have developed over time, I believe that I am suitable to be a part of your team. I would greatly appreciate it if you would consider me for an internship. I hope that you find my skills and qualifications suitable for your further consideration. Please contact me at your convenience. I look forward to hearing back from you soon.

Yours sincerely,
Jekaterina Barbosova