Dear Sir/Madam,

I hope you are having a great week.

I would like to apply for a place on the 2020 Summer Internship Programme with Byrne Wallace. I enclose my application form and Curriculum Vitae for your attention.

My name is Jenna Maguire. I have recently begun my first year as a Master of Common Law student in University College Dublin and I am enjoying it immensely. Additionally, I am a recent graduate of a BA in English Literature and Philosophy from University College Dublin.

I feel that I would be very well suited to the Internship Programme atand to the firm in general. I have recently become aware of Mason Hayes & Curran’s graduate opportunities through the UCD Law Recruitment Fair and I was extremely impressed by the enthusiasm and approachability of the trainees I have met from the firm. Through meeting trainees at the law fair, it really made Mason Hayes & Curran stand out to me from any other firm and caused me to consider a future career in the firm as something that I would be very interested in. Your approach to the Internship Programme as an investment in the future of both the firm and the interns is very attractive and I feel that it would provide an ideal setting for me to thrive in my future legal career. Further, the fact that the practice areas are so far-reaching also appeals to me. I would love to see myself working with the firm in the future so I would greatly appreciate an opportunity to gain first-hand experience as an Intern. Mason Hayes & Curran is by far the law firm of choice for me, mainly due to its notable reputation and history of representing such high-profile clients.

I feel that I would benefit greatly from the opportunity of interning with Mason Hayes & Curran. The commercial nature of the firm is one of keen interest to me. To date, I have had minor exposure to the responsibilities of a solicitor through becoming a member of the UCD Student Legal Service (SLS). As a member of the SLS I provide legal information to fellow students on issues such as consumer rights, employment rights and issues facing students in the current accommodation sector. The opportunity to provide legal advice to fellow students has been extremely beneficial as it has reinforced my enthusiasm for a legal career. It has given me a brief insight into the work of a solicitor and showed me that it is something I would truly enjoy.

I believe that I would be an excellent candidate for the Internship Programme. I am a highly motivated and organised individual with exceptional attention to detail and I would not shy away from any challenge. Through my undergraduate degree in English Literature and Philosophy, my work placements and extra-curricular responsibilities as outlined in my CV, I have developed exceptional critical thinking, logic, organisational, inter-personal, as well as research experience and creative writing skills that I feel make me an ideal candidate for Mason Hayes & Curran.

I believe that I would be an ideal candidate for Mason Hayes & Curran, and I would value the opportunity to speak with you in person about the prospect of joining the internship programme. Thank you for your time and I look forward to hearing from you soon.

Yours sincerely,

Jenna Maguire.