**Jennifer Bassett**

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ByrneWallace,

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Trainee Application

Dear Sirs,

I am writing to you to indicate my interest in applying for a traineeship with ByrneWallace. I have completed six Fe1s to date and I have recently completed my LLB degree in Law with an Upper Second Class Honours from Trinity College Dublin. As you can see from my Cirriculum Vitae, I can offer a considerable amount of relevant experience including a law degree which required a great deal of independent research, initiative, self-motivation and a wide range of skills. I have previous experience working as a legal intern with a litigation team in Dublin and in a prestigious Canadian litigation firm in Ottawa, Canada, conducting legal research and drafting memos which has honed my legal writing skills. I am seeking to further my legal experience and believe that your office may provide me with a great opportunity to accomplish this end. Additionally, I have experience in administration and retail which has added to my organisation and communication skills.

Please see my enclosed CV for additional information.

Thank you for taking the time to consider this application and I look forward to hearing from you in the near future.

Yours sincerely,

Jennifer Bassett