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Stillorgan Road

Blackrock

Co. Dublin

A94 P236

ByrneWallace LLP

88 Harcourt St

Saint Kevin’s

Dublin 2

D02 DK18

October 8, 2023

Dear Sir/Madam,

I am delighted to be applying for a traineeship with ByrneWallace LLP. I have long admired ByrneWallace’s dedication to being a forward thinking, progressive law firm, embracing new and innovative areas of law, and embracing technology to foster a successful connection between the firm and its clients.

I am currently a final year Law and German Student (LLB Ling. German), majoring in Law and minoring in German at Trinity College in Dublin. As part of my studies, in my third year I studied abroad at Ludwig Maximilians Universität München, where I studied Law entirely through German. Through these studies I have gained full professional proficiency in the German language and was awarded 1st class honours at the end of my third year. Additionally, during my second year at Trinity, I completed a Level 7 undergraduate diploma in Innovation and Entrepreneurship which has expanded my business knowledge, presentation, and teamwork skills. Moreover, I am also an active member of my university’s FLAC and have worked as a volunteer researcher on two of their Research Projects.

In conjunction to my studies, I have worked as a legal intern at Novartis Ireland since June 2021. First working from June to September 2021, as a full-time legal intern, re-joining again from June to September 2022 full time, before becoming a part time legal intern (20 hours per week) from September 2022 to present date. My role includes the preparation, review, edit, and finalisation of clinical trial and technical apheresis contracts both in English and dual language contracts (German, French, Italian, Spanish, Polish, Korean, and Taiwanese). In addition, I draft, coordinate, and track legal agreements, update and finalise Product Quality Reviews, and review employment contracts. I collaborate with cross functional teams on many projects, gaining teamwork, research, analysis, collaboration, proactivity, and meticulous skills which will be beneficial for a law career.

Finally, I want to reiterate my admiration of your firm, and I look forward to speaking with you in more detail about this excellent opportunity. If you have any additional questions about my qualifications or experience, please contact me by email or phone at any time.

Thank you so much for your consideration.

Sincerely,

Jennifer Brennan