

34 Lime Trees Road East,  
Douglas,  
Co. Cork.

06/02/2019

Byrne Wallace,  
88 Harcourt Street,  
Dublin 2.

### **Internship Programme**

Dear Sir/Madam,

I wish to apply for the position of an Intern as advertised on the Byrne Wallace website. I am a Bachelors of Law Graduate having achieved a 2.1 Degree. I am currently employed by AIB as a Legal Data Analyst and Investigations Official within the Financial Solutions Group. In this regard, please find attached my Curriculum Vitae for your perusal.

I am keen to be considered for this wonderful opportunity in such a prestigious and successful organisation. The breadth and scope of the role is hugely attractive and motivational. Last Summer I completed a month internship in Ronan Daly Jermyn. This opportunity provided me with first hand industry experience and a clear insight into the day to day life of a solicitor in a commercial law firm. This internship hugely motivated me to pursue a career in the legal profession and to complete the FE1 examinations which I am currently preparing for.

I would consider myself a very ambitious and driven person as can be seen by my long involvement with the UCC FLAC Society. The work done by FLAC is client focused which greatly appeals to me and is a skill I intend to carry with me into my career. Equally, I enjoy being part of a team and have excelled in a range of diverse environments such as college, hockey and my previous and current work settings. I believe my time spent working in retail and waitressing developed both customer service and interpersonal skills substantially. I am a capable and ambitious individual and hold myself accountable in all that I do.

Having researched Byrne Wallace, I am enthusiastic about such an exciting role as an Intern. As I pride myself on my hunger for learning, the wide range of departments Byrne Wallace specialise in is highly enticing. As my role in AIB requires working to deadline in a pressurised working environment, I know that I would contribute greatly to Byrne Wallace if I were successful in my application. I would be fully committed in all that I do and believe I would enjoy being part of this growing organisation. I know that the experience and knowledge I gained from my internship with Ronan Daly Jermyn and AIB would enable me to transition into the role quickly.

I very much look forward to hearing from you and would welcome the opportunity to discuss my application further.

Yours Sincerely,  
Jennifer Levis.