**COVER LETTER**

Jennifer Moore

123 Rue de Beggen,

L-1221,

Luxembourg.

19th October 2017

Byrne Wallace

88 Harcourt Street,

Dublin 2.

Dear Sir/Madam,

I recently saw on your website that you were now taking applications for your Trainee Solicitor Programme.

I am currently seeking a trainee contract and I would relish the opportunity to join your firm. I completed my law degree in Maynooth University in 2014 achieving a First Class Honours grade. I passed all 8 of the FE1 exams in two sittings between October 2016 and March 2017.

I had secured a contract as a Trainee Solicitor in the firm Corrigan and Corrigan but I decided to leave when I was offered the chance to work in the European Parliament for three months. I saw it as an opportunity that I simply could not refuse and a rare chance to learn what it is like to work within the Institutions of the European Union.

I have gained experience in the insurance defence sector through my time as a trainee in Corrigan & Corrigan. I had previously worked in a busy general practice firm which allowed me to gain experience in Immigration Law, Family Law, Conveyancing and Litigation. I am now looking to further expand my knowledge and I think Byrne Wallace would provide me with an excellent chance to do so. I think Byrne Wallace would enable me to delve deeper into a wide variety of areas and I think that is exactly what I would like as a trainee. I think it is important to be exposed to different facets of the law before deciding to become an expert in a particular area. I am excited by the opportunity to learn more about EU Law, Litigation, IP Law, Corporate Law and Banking and Finance.

I am a highly motivated and ambitious individual as is evident from my achievement of completing a Master’s degree and a Higher Diploma in the same year. I also consider myself to have strong communication skills, both verbal and written, and I believe this to be an essential requirement in any law firm considering the constant correspondence with clients, colleagues, counsel and other firms.

I hope that you will consider me for this position.

Yours sincerely,

Jennifer Moore.