29 Dodderbank Apartment,

Dundrum Road,

Dublin 14.

5th February 2019.

ByrneWallace,

88 Harcourt Street,

Dublin 2,

D02 DK18.

**Re: Summer Internship Programme**

To whom it may concern,

I am writing to you today to apply for your summer internship programme. I am in my final year in University College Dublin, studying Business and Law. I expect to finish my degree in 2019 with a 2.1 honours degree and begin my FE1’s in 2019.

The summer internship programme with ByrneWallace has always been of great interest to me especially after speaking with members of your firm at the UCD law fair recently. ByrneWallace has long established itself as a leading law firm, receiving the “Chambers Europe Ireland Client Service Award” and as such it would be an honour to work for the firm. Having studied Company and Property law, receiving a B+ in both while also taking Intellectual Property (B+), Matrimonial (B+) and Tax (B) this year, I think I would fit well within the firm’s practice areas. I am particularly drawn to ByrneWallace, seeing the firms core values and contributions to society. The work that the firm does with St John of God, aiming to help those with learning disabilities, is very inspiring. Having volunteered locally myself, helping children in disadvantaged areas, I love to see a firm with such strong ethics.

I would be a great addition to your commercial law firm due to the transferable skills I gained as an extern in the Public Defender’s Office, while on my five-month exchange in the US. I developed strong research skills and intercommunication skills having to interact with clients, analyse cases and attend court hearings. It allowed me to transfer everything I had learnt domestically to an international platform. I was really drawn to ByrneWallace given the high calibre clients that the firm deals with on both a local and international level. I would love the opportunity to continue to develop these skills with a progressive firm who continues to grow in an ever changing, global market.

Furthermore, I am currently the Clinics Co-ordinator of the UCD Student Legal Service which has developed my knowledge and love for the law. Within this role, I advise students who come to us with legal queries and I also organise all the volunteers for the programme. This role has encouraged me to become a Solicitor as I have a keen desire to provide service to people in an approachable manner. ByrneWallace has been at the forefront in being both a high achieving firm while also having an inclusive, open environment that supports their employees which is another reason why I am attracted to the firm.

I hope I have shown you that I would be capable for this challenging programme given my enthusiasm, drive and ability to thrive in new environments. I look forward to hearing from you.

Yours faithfully,

Jessica Dunphy.