**Jessica Allen Dunne Ballykeeran, Athlone, Co. Westmeath, Ireland.**

**ByrneWallace**

**88 Harcourt Street**

**Dublin 2**

 **RE: Trainee Programme.**

Dear Sirs,

My name is Jessica Dunne. I am a corporate law Graduate from National University of Ireland, Galway. I am writing in relation to the Trainee Programme offered by ByrneWallace. I heard of this position as I am currently employed by the firm. I am thoroughly enjoying my time on secondment in the RTB and being able to represent ByrneWallace in that capacity. The culture and values along with the outstanding expertise available at ByrneWallace is extremely attractive.

When deciding what I wanted to do in college I was extremely conflicted on whether to study Law or Accounting/finance. I was then accepted into the bachelor of corporate law in NUIG, this gave me the opportunity to explore both options early on in college. I knew that I had an interest in the buisness areas of law and found that my best subjects were contract and commercial law.

For my third year of college, I was selected based of 1st year grades to take part in an 8th month long professional placement programme. Unfortunately, due to Covid 19 many firms offering 8-month long placements had backed out due to the uncertainty the industry was facing. However, I luckily managed to secure a placement with MacDermot and Allen Solicitors in Galway at the last minute. This firm is a primarily civil law firm however I was exposed to some areas of corporate law as the firm had companies who were long standing clients. This reaffirmed that corporate/commercial law was where my interest lies.

Please see my curriculum vitae outlining my skills which I have gained from past work experience. I would like to take this opportunity to highlight my work ethic. I am most proud of my work ethic being recognised in many of my past jobs by being offered opportunities due to the hard work I have put in. For example, after my internship in RBK accountants I was offered a place to continue with them and complete the FAE's if accounting was the route for me which I declined due to my interest in law. My work ethic has also been recognised by MacDermot and Allen Solicitors as they offered me a wage for my services after 2 months on my placement which was advertised as 8 months unpaid and subsequently was asked to stay on as a legal secretary. In Zara I am now a permanent senior part time sales assistant and have assisted management in the training of new employees. I pride myself on my desire and ability to work which has limited my extracurricular activities during college. However, the recognition of my work has made me very proud.

I find the inclusive nature of your firm extremely appealing. The varied skillsets of people and sectors would allow for diverse and comprehensive training which is what I am looking for out of a Trainee Programme and I believe I could apply myself to benefit the firm if I was lucky enough to be a successful applicant.

Yours faithfully,

Jessica Dunne.