Jin Gao Kavanagh Court 1 Gardiner Street Lower Dublin 1 <u>jgao@tcd.ie</u> 0833586556

Byrne Wallace 88 Harcourt Street Dublin 2

Dear Sir / Madam,

Re: Summer Internship Programme I am writing to express my interest to apply for the Summer Internship Programme. As requested, I am enclosing my CV.

When I was doing my master's degree in Economic Law in China, I am deeply attracted by the Anglo-American Legal System. So I decided to develop my relevant knowledge by studying for an LLM in Trinity College. The experience of studying for the master's degrees in China and Trinity College at the same time has improved my ability to time management and work under time pressure.

I am a minister in the editorial department in the academic journal of postgraduates in Southwest University of Political Science & Law which has involved publishing academic periodicals and running presentations. It equipped me with the organizational and communication skills and strong attention to details. I believe these skills would be very useful when I working in your law firm.

I am interested in working at Byrne Wallace. Because I know your law firm offer excellent in-depth training and career development opportunities for your staffs. I believe your law firm show respect to your staffs and give the opportunities to your staffs to achieve their ambitions. I am also impressed by the corporate social responsibility which involved a lot of aspect of employees, community and environment, like "The Great Pink run" to support the breast cancer Ireland. I believe your law firm is the one I would like to work for.

I look forward to hearing from you. Yours faithfully, Jin