Ms Beth Onslow

HR Administrator

ByrneWallace

88 Harcourt Street

Dublin 2.

16th October 2016

Dear Ms Onslow,

By way of introduction my name is Joanna Crowley and I am BCL (European) graduate from University College Dublin. I am writing to you to apply for a Traineeship with ByrneWallace. ByrneWallace is known as a progressive firm that is constantly at the forefront of some of the most important deals; therefore training with ByrneWallace would give me exposure and involvement in large complex transactions with leading clients.

There are a number of reasons why I want to train with ByrneWallace. Their strong focus on learning and development is extremely appealing. I want to train in a firm that will nourish and challenge me at every opportunity in order to ensure that I achieve my full potential both professionally and personally. Having the opportunity to work and learn in the core areas of the practice during the Traineeship would ensure that I get a broad range of experience in as many aspects of the legal practice as possible.

In such a high-pressured job with long hours, welfare and wellbeing is essential for all employees. It is reassuring to know that I will be supported during my traineeship and that ByrneWallace acknowledges that a healthy work-life balance is important by providing a number of programmes that will help to develop that balance early on in my career. I have a keen interest in sport and volunteering and have participated in both throughout my time in University. It is good to know that I could continue with these interests, through the Solas Project and team sports such as tag rugby.

Furthermore I want to train in a firm that has strong client focus. ByrneWallace is known for their commitment to their clients and as such has been recognised for this. These acknowledgements are a testament to the firm’s dedication to effectively representing their clients in order to meet their business needs, something that is particularly important given the dynamic and diverse nature of the law.

In terms of what I can contribute to ByrneWallace; I am an extremely dedicated, ambitious and hard working person and thrive in situations where there is a lot to achieve. I understand the importance of client requirements and work well in a group environment, which is crucial to achieve the most effective solution for clients.

Finally, I want to train in a firm that is open and friendly and will help me learn in a supportive environment and that is why I would like to train with ByrneWallace.

I look forward to hearing from you in due course.

Yours sincerely

Joanna Crowley.