**Joy Adebambo**

49 Loug Na Mona Park

Leixlip, Kildare,

Ireland

(089)9615488

HR Manager at

Byrne Wallace

Dear Sir/Madam

I’m a final year law student from the University of Maynooth writing to express my interest in obtaining a summer internship at your law firm. I’m very keen to have the opportunity to work alongside with one of Ireland’s leading commercial law firm. Their award winning reputation in clientele services, shows that Byrne Wallace puts their clients at the centre of their company.

As an LL.B student with prospects of pursing a master’s in business and law, I know my legal career would be greatly bolstered by acquiring essential experience and skills from an innovative and dynamic business firm like Byrne Wallace.

I’ve have prior experience working as a legal research assistant and my previous role as an office administrator would allow me to comfortably complete given tasks efficiently.

* I have conducted three extensive legal research papers in preparation for the MEU 2018 in the European Parliament, Strasbourg.
* Edited legal essays/documents for a trainee solicitor and parliamentary legislative assistant.
* My previous role as a sales executive in a corporate setting, allowed me to gain advanced CRM experience. I used my inter-personal skills to build professional and trusting relationship with potential clients and customers.

I strive to learn whilst pursing excellence and personal growth. I believe my talent and motivation would be an asset to your firm in the work to consistently deliver excellent service to your clients. My academic, personal and communication skills are perfect match for this internship.

Thank for your time and consideration

Sincerely

Joy Adebambo