Albert Lodge,

 3 Stillorgan Road,

 Donnybrook,

Dublin 4

 18th October 2018

Byrne Wallace,

88 Harcourt Street,

Dublin 2

D02 DK18,

Ireland

Dear Sir/Madam,

I am a recent graduate of Business and Law in UCD. I am at present looking for a traineeship in your firm. I would value the opportunity to work in Byrne Wallace, as your firm is renowned for its expertise in many areas including litigation, corporate law and employment law.

Throughout college I have completed a number of modules in these areas, and would be delighted to explore them further in a professional environment.

I know that law is a challenging career, and I believe that I have the necessary skillset, capability and determination to succeed. To this end, I appreciate that the work of a lawyer is intellectually rigorous, demanding and requires the intelligence and ability to absorb, assimilate and analyse complex material quickly. I also recognise that it involves hard work.

Over the last three summers, I have completed a number of work experiences and internships, one in a corporate law firm (Eversheds Sutherland), one in a leading accountancy firm; (Deloitte) and the other in a compliance and regulatory company (Corlytics), in a predominantly legal role. As well as this, I completed a week of work experience in September 2017 in Maples and Calder. I gained a great insight into the working environment, and received very positive feedback, being told I was extremely efficient, hardworking and organised, whilst also being outgoing and friendly. I love working with people and have a very caring nature.

I have many other achievements of which I am proud. I achieved a 2:1 in my finals in May. I am a keen sports enthusiast, having played hockey at underage level for Leinster. I have captained both school and club teams. My sporting achievements demonstrate that I have a proven track record as a team player, a quality that I recognise as being important in all aspects of life.

I enclose a copy of my CV and would be grateful if you would consider my application. I am happy to forward any further information or references if required.

I can be available at any time for interview.

Yours sincerely,

Julia Mullin