35 Sydney Avenue,

Blackrock,

Co. Dublin,

Ireland

8th February 2018

To Whom It May Concern,

I am writing to you to offer my candidature for the 2018 Summer Internship Programme. I want to become a Byrne Wallace intern so that I can witness first-hand what it is like to work in a leading Irish law firm that is recognised internationally for their excellent service. The way that you provide expertise across all major areas of Irish Law is a reason that your firm appeals to me greatly. I am impressed by your reputation for being client-focused, which is illustrated by that fact that you won the Chambers Europe *Ireland Client Service Award.* Your emphasis on teamwork also encouraged me to apply for your internship. I feel like I have a lot to learn, and it is important for me that I be in an environment where I can ask questions, which Byrne Wallace appears to be.

I am interested in the practice in child care law, which seems like a challenging and complicated area and your firm has a reputation for excellence and experience in this sector. I am also impressed that your healthcare team have been at the forefront of the development of Healthcare Law. Byrne Wallace’s successes are evidence of your commitment to your clients and I would love to work with a firm who are as passionate about achieving results for their clients. I believe that your forward-thinking approach to law epitomise what a law firm should strive to be like. The proliferation of new technologies has resulted in a need for a more innovative approach for many of the professions, particularly law. My experience in a small legal firm has made me realise the importance of being open to adopting new approaches and leveraging technology advantageously. Your firm has a reputation for being progressive and embracing technology and this modern approach results in increased efficiency and accuracy which is so important for a client-focused firm and one that I would like to work in.

I would like to outline the reasons I believe I am an excellent candidate for an internship at Byrne Wallace:

* Having extensive work experience in a commercial law firm shows that I have a genuine interest in law. It has given me exposure to a commercial practise and to the buying and selling of commercial property and companies. In addition, I have had some exposure to litigation concerning shareholders, all of which would benefit a career in law.
* Working in Stephen Noonan Solicitors has influenced me to pursue a career in law as I have witnessed first-hand how you can help others by resolving their legal problems. I enjoy meeting clients and making them feel at ease. I have always been told that I am a good listener and I believe that through giving people your full time and attention, and by prioritising and fully understanding their needs, it allows you to work in the best possible way with them. I believe that completing an internship with your firm would allow me to apply these skills and utilise them in a practical manner.
* My undergraduate in philosophy means that I can engage critically with any subject and it has taught me how to communicate my thoughts clearly and cogently. The modules I studied contained complicated and challenging concepts, and I learned how to get an overview of such areas which is beneficial for a career in law where you must absorb lots of information and distil the key points. It provided me with training in analytic thinking and logical argumentation, both of which are essential to success in the practice of law.
* I believe my chosen post-graduate course enhances my suitability for the internship programme. My chosen modules have provided me with extensive legal knowledge, and my undergraduate in sociology has encouraged me to think critically and innovatively about the practical application of law, over and above the knowledge of case law and legislation required in third-level law exams.
* My experience in a law firm and an estate agents means that I have excellent people skills which is vital for a career in law as legal work is client-centric.
* I am a strong believer in hard-work and dedication to a goal. Throughout my time as an Undergraduate, I was working part-time in order to get by financially. In my first and second year of college I babysat four afternoons a week, as well as at the weekend to fund my time in college. For my final two years, I was working as an Assistant Clerk in my family law firm. I feel that it was one of my greatest achievements so far to have graduated from Trinity with a 2:1 having been financially independent.
* I am very much a team player which is illustrated by my involvement as Campaign Manager in the TCD Student Union elections which involved a team of 280 people, and as a member of various fundraising teams.

I hope that I have shown that, with the skills I have outlined above, I would prove an active, reliable and useful addition to Byrne Wallace as an intern.

I look forward to hearing from you soon.

Yours faithfully,

Julia Noonan