

Julie Richard
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Dublin 6

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Byrne Wallace
88 Harcourt Street, Dublin 2

Application for a summer internship position

To whom it may concern,

I am currently completing a Master's degree in European and International Law at University College Dublin and expect to complete my studies in May 2017 with a 2:1 honours degree. I would like to apply for the summer internship position offered by Byrne Wallace.

My application to Byrne Wallace is relevant to both my personal and professional expectations. As outlined in my CV and notwithstanding my strong academic background, I have developed my work experience in several areas of professional life. As a result, I improved my commercial awareness and developed a strong ability to build good working relationships with people of all backgrounds.

My professional objective is to qualify as a tax solicitor. I successfully gained legal experience when I completed two summer internships in law firms (Alister, SCP Robiquet Delevacque) and also in a bank's legal department. These internships were mainly relating to clients' individual queries in the area of tax investigations and litigation.

My wish is now to focus on businesses' operations. Therefore, an internship opportunity at your firm would help me develop experience in this area regarding your recent past's developments – especially in tax – and your international client base. I am aware that working for a large law firm such as Byrne Wallace is demanding and requires me to be inquisitive in order to understand clients' operating context and the opportunities and challenges they face. I already gained experience working in a fast-paced legal environment in my most recent internship, which took place during the French tax period. This experience highlights my ability to work efficiently under pressure to meet deadlines. My working experience, together with my commitment as a member in a number of societies, demonstrate key attributes which I possess including team-work skills, trustworthiness and flexibility in a demanding situation.

Whatever my responsibilities or my position in several areas of professional life, I have always been engaged in proactive behavior to meet my colleagues' and client's expectations. I believe my skills sets will fulfil your firm's needs. In the meantime, I expect that your firm would undoubtedly help me reach my potential and constitute a path to meet my professional objective. Indeed, as my wish is to ultimately work in Ireland, I am convinced that completing an internship with a leading law firm such as Byrne Wallace would be a consistent learning opportunity, enhancing both my professional and personal experience.

I hope my application will draw your attention, I remain at your disposal for a future interview.
I look forward to hearing from you.

Yours sincerely,

Julie Richard